

Actions:

1. Chris will set up next telecon for **Thursday December 19th at 1:00** Eastern for 2 hours. Will send out dial-in info. Main topic of discussion will be unique identifiers. **Call in Number is 888-592-9611 passcode is 32479**
2. Chris and Lou will work on definitions and share with group
3. Chris will resend issue paper from Mark back out to the group since most received in un-readable format
4. Chris will work with NRCS staff who have unique identifier experience and document issues. Will share paper with group before next telecon.
5. Chris will do minutes and share will all. Theme leads are asked to review and make corrections. Also look for commonalities between issues raised and each of the standards themes.
6. Chris will look into additional UML review support for the cross theme issues.

Summary of meeting held December 12, 2002. (start time 3:00, end 4:30pm):

- Present: Administrative Boundaries - April, Cadastral – Nancy, Elevation – John, Ortho – Dave (for Robin), Transportation – not represented, Geodetics – not represented, Hydrography – not represented, Metadata – Sharon, FGDC standards – Julie Also online: Rob, Lou, Chris
- Brief discussion took place regarding existing terminology and either the perceived incorrect usage of terms like transfer and content standard or the real misuse of the terms among those involved in GOS and FGDC. Chris expressed concern that there may not be complete understanding or we are loosely mixing the terminology which may be adding to confusion. There was general agreement that clarification would be good. April suggested we develop a glossary that would support the general concept of the operating terminology for the group. Existing docs from FGDC can be used to help in clarifying. Lou and Chris will work on.
- John indicated his main interest is to ensure we have consistency and or understanding of the linkages between the theme standards and they are accurately reflected in the UML. Concern shared by all, and all agreed it needs to be addressed. John indicated it's critical we talk about the cross-cutting issue impacting many of themes so we can address them before they become show-stoppers. Dave suggested we have a modeling review group, general agreement this would be helpful. Chris took action to follow-up on conversations with some independent UML help which might be available to the group to support Shawn in the cross theme issues.
- Chris outlined the main issues that Mark B. addressed in his white paper on cross cutting issues. They are feature level metadata, unique identifiers, temporal issues of data and linear referencing. Topology was raised as an additional item that should be discussed. Those on-line agreed these are valid issues and need to be addressed as soon as possible. John and Nancy also indicated that the level of granularity is key on some of these issues and must be part of the discussion. Nancy indicated the cadastral group has dealt with several of these issues and will share documents with all.

- Some discussion occurred on the need for guiding documents on developing standards. Conclusion was that time was not adequate to develop documents and delaying the development of standards efforts to do doc was not an option. Nancy suggested as an alternative we discuss emerging issues on a regular basis and resolve what we can real-time. Those on-line agreed.
- There was discussion on the standards process and or body that would be used to approve the standards. Julie and Chris conveyed that the INCITS process would be used to review and approve the standards. Fred Broom has written a document outlining options for taking INCITS approved standards and merging them into an accelerated FGDC approval process. This paper is under review by Julie and will be shared with the Standards WG. If accepted, standards approved by INCITS can be brought into the FGDC process and approved. Advantage to dual approval is that FGDC can freely (no cost) distribute standard.
- Nancy raised concerns and Chris agreed that it would be helpful to make the One Stop web pages more seamlessly accessible to the user. Rob indicated that is a known concern and that web support is needed and being actively looked into. Some of those on the call, had not been to the Commnet site and were not aware all the standards were available there. Indication that some work is needed to help make information more accessible. Chris will share the need for web support with Myra.
- All online agreed that regular telecons are needed. Chris will coordinate with group.